

CAMP NEYATI
Crooked Lake, Clare County
Lake, Michigan
Revised—May 24, 2011

REGULATIONS FOR USE

1. USER should operate under the "Division of Child Welfare Licensing Children's and Adult Foster Care Camps Rules", even though USER may not need a license to operate. (i.e., USER must license if camp is five or more overnights in any 14-day period)
2. USER is responsible for its own liability insurance and worker's compensation insurance. A Certificate of Insurance naming the Midland Camping Council as an additional insured is to be sent to the Midland Camping Council. The Midland Camping Council carries liability insurance, which does not absolve the USER from its own responsibility.
3. USER agrees to indemnify and hold harmless the Midland Camping Council (MCC) against and from all claims by or on behalf of any person or persons or organizations arising from the conduct of or management about Camp Neyati, or from any accident in or on Camp Neyati, and will further indemnify and hold harmless the MCC against and from all claims arising from any breach or default on the part of the USER, or arising from any act of negligence of the USER or any of its agents and from and against all costs, counsel fees, expenses and liabilities incurred in or about any such claim or action proceeding brought thereon.
4. USER Camp Director must check in with CARETAKER before entering camp. Camp Director and CARETAKER should discuss regulations, facilities, arrangements, and other matters of importance. Camp Director will receive necessary camp keys at this time, which must be returned to the CARETAKER at checkout time. Buildings normally open to and used by USER are always unlocked. Locked facilities (workshop, storage areas, electric switches and fuse boxes) should only be entered by USER staff in emergency situations or with prior permission.
5. Camp Neyati phone for USER is located in the Director's cabin. This is a portable phone. The base phone with answering machine is located in the hallway between the kitchen and the dining hall. There is another portable/extension phone in the first aid cabin. The number is (989) 544-2955. In the unlikely event of problems with phones in the camp, phones on a separate line are also available in the staff cabin and in the Caretaker's residence. The phone number for both phones is (989) 544-2480. If immediate attention is needed, the Caretaker's cell phone is (989) 954-9510.

6. Camp Neyati's address is: **CAMP NEYATI**
2052 Hillcrest Road
Lake, Michigan 48632
7. USER must have qualified adult leaders:
 - a. USER Camp Director must be over 21 years old, and Assistants must be over 18 years old.
 - b. The Midland Camping Council will provide a qualified Waterfront Director. Please refer to the Waterfront Manual for details concerning USER waterfront staff needs.
 - c. USER must have a qualified Health Director with certified minimum training by Red Cross (Advanced First Aid).
 - d. A leader-in-charge must be in camp at all times.
8. On days when one USER is leaving and another entering camp, check-out time will be 11:00 A.M. and check-in time will be 2:00 P.M., unless specific prior arrangements are made between both USER Camp Directors and the Midland Camping Council.
9. No visitors are allowed in camp unless authorized by the USER Camp Director.
10. A USER staff vehicle must be available in case of emergencies.
11. No alcoholic beverages of any kind are allowed on the campgrounds.
12. Smoking and/or the use of tobacco in any form is not allowed on the campgrounds.
13. No firearms or missile propelling devices of any kind are permitted on camp property, except at the rifle range/archery range under qualified USER supervision.
14. Cars are to use developed roads only, preferably only on check-in and checkout days. Cars normally should be parked in the barn area parking lot with a minimum in the front parking lot near the dome. Maintenance vehicles only allowed on roads during camp sessions. Motorcycles, snowmobiles and similar vehicles are limited to parking lot only. Use of Quads, Gators, and Golf Carts is permitted upon written request and subject to approval by executive director and/or caretaker. Maximum speed limit for all vehicles is 5 miles per hour.
15. No dogs, cats or other pets are allowed in camp. No animals are allowed in waterfront area by state law. If special permission is obtained, animals allowed in camp must be on a leash at all times.

16. Fires should be built in existing or previously designated fire sites. Maximum flame height is 2 feet. Log length cannot exceed 2 feet. Use of fire starter chemicals (liquid and/or spray) is not permitted. No fire allowed on waterfront area unless special arrangements agreed to by Camp Director and CARETAKER. Never leave fires unattended. Use water to extinguish. All fires must be "DEAD OUT" when use is ended. Stack unburned wood in one pile near fire site.
17. USER is responsible for cleaning facilities during camping sessions. For example: Cabins; Sanitary building; Kitchen, dining hall and associated equipment; Crafts building; Waterfront areas including boating equipment; Grounds in cabin areas and other buildings.
18. USER is responsible for CLEANING mattresses before each person's use. Note: proper solution for cleaning mattresses is $\frac{3}{4}$ cup of bleach to 1 gallon of water. Bleach is available at the kitchen. Careful supervision is required when handling bleach. Please take appropriate care when handling bleach and strictly adhere to all user guidelines found on the bleach container. Mattresses should be rinsed with clear water after cleaning and then placed on sides to allow each mattress to dry thoroughly. Please notify caretaker immediately of any rips or tears in mattresses.
19. Garbage, paper, etc.
 - a. USER is responsible for putting garbage, paper, etc. in plastic bags in cans at campsites and sanitary buildings. USER responsible for placing kitchen bagged garbage in dumpster.
 - b. CARETAKER is responsible for distributing plastic bags and for picking up filled plastic bags at campsites and sanitary buildings and placing in garbage dumpster at front gate area. CARETAKER is responsible for removal of camp refuse through the collection agency.
20. Kitchen dish sanitizer - CARETAKER is responsible for instructing and training USER in operation of unit - USER is responsible to use unit in safe, sanitary, and non-destructive manner.
21. Campsites - Do NOT wash dishes at pumps, water faucets, drinking fountains or sanitary buildings.
22. No trees are to be cut down by USER at any time. USER can use fallen trees, dead wood and cut wood for fires.
23. Defacing of trees, climbing on buildings, breaking windows, wrecking screens, destroying property, carving and writing on buildings and walls will not be tolerated. USER has responsibility to make sure this does not happen.

24. During "check-in" & "check-out" USER Camp Director and CARETAKER will survey camp facilities to ascertain condition. USER will be charged for any clean up or maintenance required to restore facilities to the initial conditions.
25. Midland Camping Council, represented by the CARETAKER, will supply:
 - a. Camper shelters each with cots and sanitary mattresses as follows:
 - i. 19 cabins:
 - Cabins sleeping 12: A-1, A-3, A-4
 - Cabins sleeping 10: A-2, E-1, E-2, E-3
 - Cabins sleeping 9: B-1, B-2, B-3, C-1, C-2, C-3
 - Cabins sleeping 8: B-4, C-4, D-1, D-2, D-3, Cookies Cabin
 - b. 1 staff cabin - with 4 beds
 - c. Kitchen facilities including:
 - i. Large cooking stove
 - ii. Walk-in cooler
 - iii. Convection oven
 - iv. Walk-in freezer
 - v. Toasters
 - vi. Reach-in refrigerator
 - vii. Dish sanitizer
 - viii. Pantry
 - ix. Large sinks
 - x. Hot and cold water
 - xi. Food mixer
 - xii. Phone for Camp Neyati (517) 544-2955 Note: phone base with answering machine is located in the hallway between the kitchen and the dining hall with portable extension phones in first aid and director's cabins.
 - d. Dining facilities including:
 - i. Tables and benches
 - ii. Dining ware, including serving dishes and silverware
 - iii. Circular fireplace
 - e. Waterfront area and equipment including:
 - i. Beach
 - ii. Swimming and diving dock with appropriate safety equipment: buoys, rings, poles and backboard
 - iii. Boat dock with boats, oars and lifejackets
 - iv. Canoes with paddles and lifejackets
 - v. Paddleboats with lifejackets
 - f. First-aid building with:
 - i. Cots and mattresses (8)
 - ii. Sanitary facilities including shower
 - iii. Hot and cold water
 - iv. Cabinet (which can be locked) for first-aid supplies but USER

- provides own equipment, supplies and lock
- v. Refrigerator
- g. Director's cabin with:
 - i. Cots and mattresses (6)
 - ii. Sanitary facilities including shower
 - iii. Hot and cold water
 - iv. Phone for Camp Neyati (989) 544-2955 Note: The phone in the Director's cabin is a portable phone. The base phone is in the hallway between the dining kitchen and the dining hall. There is no answering machine in the Director's cabin or the first aid cabin.
- h. Crafts building:
 - i. 40 ft x 64 ft open area, concrete, tiled floor
 - ii. Fireplace
 - iii. Small storage room with coin operated washer and dryer
 - iv. Work tables (6) and benches (60)
- i. Barn with:
 - i. Sanitary facilities in basement (ground floor): girls side with 3 toilets, 2 wash basins; boys side with 3 toilets, 2 wash basins
 - ii. Hot and cold water
 - iii. 40 ft x 60 ft open area, wood barn floor - ramp to large door
 - iv. Workshop/storage area in basement for CARETAKER - locked and not available to the USERS
- j. Sanitary facilities:
 - i. Sanitary Building #1 - located near front of campgrounds, one side w/ 3 toilets, 3 wash basins and 4 shower stalls, one side: 6 toilets, 4 wash basins, 10 stall showers; water - cold and hot (regulated hot temperature control)
 - ii. Sanitary Building #2 - located at rear of campgrounds, both sides w/ 3 toilets & 3 wash basins & 4 shower stalls, water - cold and hot (regulated hot temperature control)
 - iii. Staff bathroom behind kitchen - toilet and wash basin with cold and hot water
- k. Additional facilities available (Note: Users must supply their own equipment for shooting sports, the sports field, and the basketball and volleyball courts.)
 - i. Archery range/Rifle range
 - ii. Basketball court with 6 baskets
 - iii. Volleyball court
 - iv. Athletic field - soccer and softball
 - v. Amphitheater - with fire circle
 - vi. Fire circle at each set of cabins
 - vii. Walking/jogging/nature trails

26. The Midland Camping Council through the CARETAKER will provide the following supplies:

- a. Toilet paper and paper hand towels at all sanitary facilities
 - b. Required brooms, mops, pails, and rakes
 - c. Kitchen dishwasher detergent
 - d. Disinfectant and sponges for washing of plastic covered mattresses
 - e. Detergent and disinfectant for cleaning of sanitary facilities, kitchen and dining area
 - f. Plastic bags for garbage and refuse disposal
27. The Midland Camping Council will provide the following fire safety equipment:
Note: Please report any equipment problems to the caretaker immediately.
- a. Fire extinguishers as required
 - b. Fire buckets at campsites
 - c. Automatic fire extinguishing system in kitchen cooking area
 - d. Electric emergency siren near Director's cabin
 - e. Note: State laws require that buildings open to USER must be locked open and/or maintained so that doors cannot be locked closed.
 - f. Two battery-operated smoke detectors in each cabin.
28. **CAMP CARETAKER**
- a. The CARETAKER will be available during all scheduled camp session periods. The USER Camp Director will be informed when the CARETAKER takes a day off. Whenever the CARETAKER leaves camp area for an extended period (more than 2 hours), he should also notify the Camp Director. Basically, the CARETAKER is on call 24 hours a day during the Camp sessions.
 - b. CARETAKER can be reached by calling the number listed on the clipboard near the phone which is located in the hallway between the kitchen and the dining hall. The CARETAKER will return the call within two hours of being paged.
 - c. The CARETAKER will check daily with the Camp Director to see what the USER needs are.
 - d. The CARETAKER is responsible for the equipment and facilities of Camp Neyati and the maintenance thereof. The CARETAKER will take care of minor maintenance, but where specific skills are required may have to contract for outside help.
 - e. In case of emergency, when CARETAKER is not in camp or cannot be contacted, USER Camp Director should contact the executive director, or in his/her absence, the president, then the treasurer) of the Midland Camping Council

EMERGENCY TELEPHONE NUMBERS for the caretaker, executive director, president, and treasurer are posted in the Director's Cabin and in the Kitchen.

EMERGENCY RESPONSE NUMBER.....911

Operator will coordinate Emergency Response for Ambulance, Hospital, Fire Department, Sheriff and State Police.

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